



Los Angeles Unified School District

Food Services Division

Nourishing Children to Achieve Excellence

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SUBJECT: MEAL ELIGIBILITY - PORTER RANCH COMMUNITY SCHOOL AND CASTLEBAY LANE CHARTER ELEMENTARY

Dear Parent and/or Guardian,

Last year, Governor Brown declared a state of emergency in response to the natural gas leak at the Southern California Gas Company facility in Aliso Canyon. In addition, the LAUSD Board of Education decided to quickly relocate Porter Ranch Community School and Castlebay Lane Charter Elementary during winter break to ensure the health and safety of our students. As a temporary measure to assist families during this difficult time, and to ensure uninterrupted meal service during the relocation of the two campuses, the Food Services Division worked with the California Department of Education to allow students of both schools to receive meals at no charge. As students returned to their home sites this school year, the process was continued to allow families and students to settle into their home schools once again. Now that we are nearing the one-year mark of the temporary relief, and cafeteria operations have returned to normal processes, the Food Services Division will be returning both campuses to *Pricing* school designation effective January 1, 2017.

At schools designated as *Pricing*, families wishing to receive free or reduced price meals must complete a meal application to apply for the free or reduce price benefits. In this circumstance, for Porter Ranch Community School and Castlebay Lane Charter Elementary, students that do not qualify for free or reduce price benefits will be required to pay the full price for their meals when they return from winter break. We highly encourage families that would like to apply for the free or reduce price benefits to complete an application online at <https://www.myschoolapps.com/>. Paper applications will be available in the school office or cafeteria. In addition, for those who wish to buy breakfast, lunch, or a la carte items, please consider using My Payment Plus <https://www.mypaymentsplus.com/default.aspx> to add money to your student's account. The My Payments Plus feature includes low balance alerts so that your child is never without funds.

Café LA thanks you for your support and we look forward to continuing to serve your students. If you have any questions please feel free to contact your school's cafeteria manager, or Florence Simpson, Regional Food Services Manager, at (213) 241-3871.

Sincerely,

Joseph K. Vaughn, Director
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